

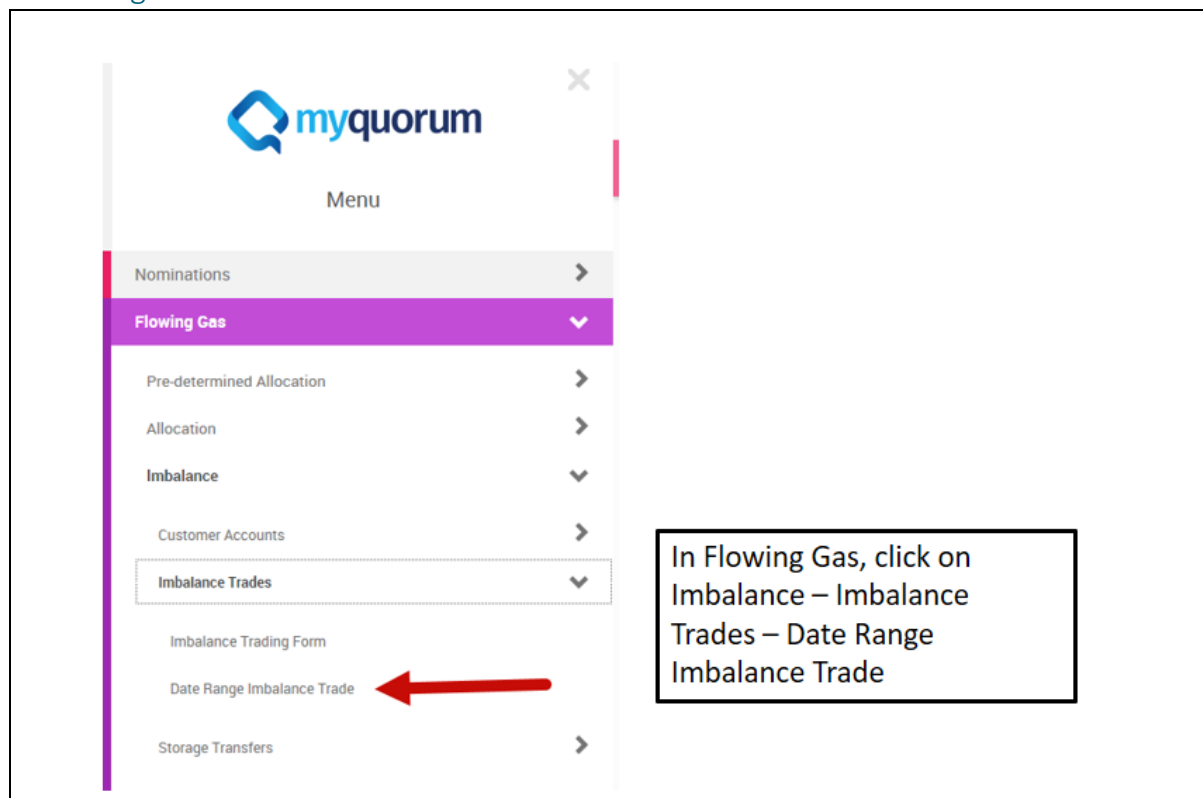
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## Date Range Trades

- Trades can be made for as long as you want
- If a trade is input for long period of time, the only ways it can be decreased, is by doing a trade in the opposite direction or calling TransGas Customer Services.

## Initiating Trader



The screenshot shows the 'myquorum' mobile application menu. The menu items are: Nominations, Flowing Gas (highlighted in purple), Pre-determined Allocation, Allocation, Imbalance, Customer Accounts, Imbalance Trades (highlighted with a dashed border), Imbalance Trading Form, Date Range Imbalance Trade (indicated by a red arrow), and Storage Transfers. A text box on the right contains the instruction: 'In Flowing Gas, click on Imbalance – Imbalance Trades – Date Range Imbalance Trade'.

The screenshot shows the 'TransGas Limited - Date Range Imbalance Trade' interface. At the top, there are navigation buttons: RETRIEVE, ACCEPT, REJECT, NEW, and CANCEL. Below this, the main section is titled 'Initiate and Confirm Imbalance Trades for a Range of Days'. It displays trade details: TSP (TGAS), TSP Prop (100), TSP Name (TransGas Limited), Trade Start Date (3/22/2016), Trade End Date (3/22/2016), Trd Qty Requested (1,500), Imbalance Trade Direction (FROM INIT TRDR), and Status (Pending). Below the trade details are two sections: 'Initiating Trader' and 'Confirming Trader'. The 'Initiating Trader' section includes fields for Initiating Trader BA (50026), Initiating Trader Name (Spock Nighttime Industries Partnership), Contact Name (AMY FARRAH-FOWLER), Phone Number ((798) 987-9897), and Contract (15986). The 'Confirming Trader' section includes fields for Confirming Trader BA (50019), Confirming Trader Name (Cooper Oil and Gas Company), Contact Name (SHELDON COOPER), and Phone Number.

**Initiating Trader Section**

**Confirming Trader Section**

Initiate and confirm trades for a range of days or for a single day.

Trades can be in effect as long as needed (not capped at the end of month like other nominations)

The screenshot shows the 'TransGas Limited - Date Range Imbalance Trade' interface with the 'NEW' button highlighted. The main section is titled 'Initiate and Confirm Imbalance Trades for a Range of Days'. It displays trade details: TSP (TGAS), TSP Prop (100), TSP Name (TRANSGAS LIMITED), Trade Start Date (3/24/2016), Trade End Date (3/24/2016), Trd Qty Requested (0), Imbalance Trade Direction, and Status (New). The 'NEW' button is located in the top right corner of the interface.

**STEP 1**  
Click New

**STEP 2**  
Enter the following:  
Trade Start and End date  
Trd Qty Requested  
Imbalance Trade Direction

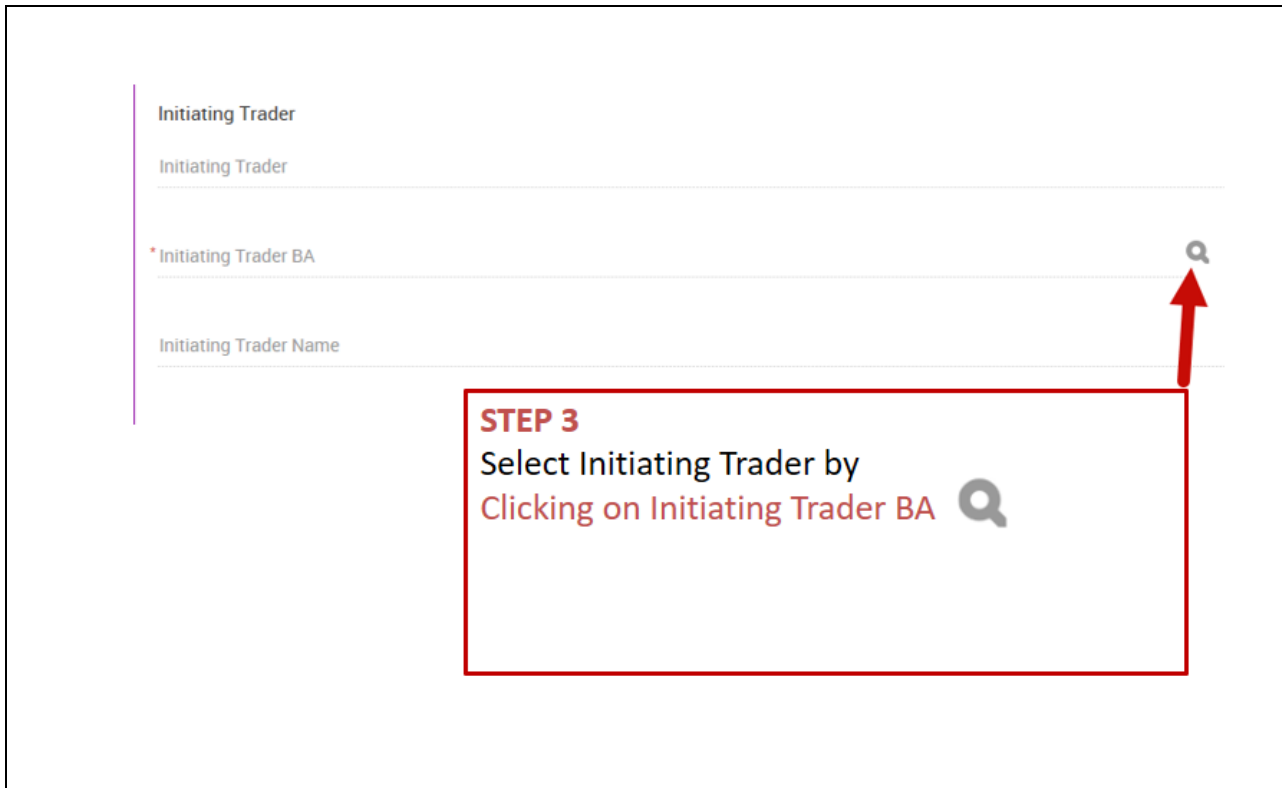
Initiating Trader

Initiating Trader

\*Initiating Trader BA

Initiating Trader Name

**STEP 3**  
Select Initiating Trader by  
Clicking on Initiating Trader BA



Pick for BP No

Viewing the first 100 rows. [Retrieve more](#) [Retrieve all](#)

Init Trdr

Init Trdr Prop

Init Trdr Name

Show items with value that:

Contains

transgas

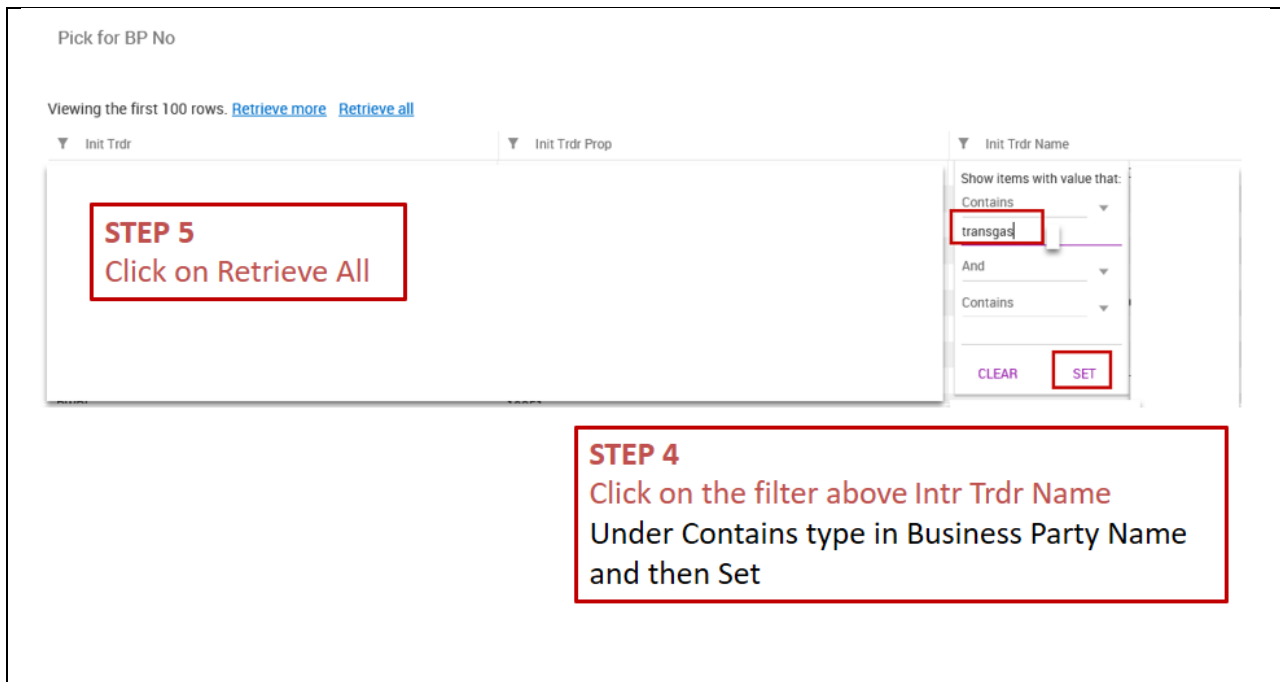
And

Contains

CLEAR SET

**STEP 5**  
Click on Retrieve All

**STEP 4**  
Click on the filter above Intr Trdr Name  
Under Contains type in Business Party Name  
and then Set



Pick for BP No

Viewing all filtered rows.

BP No	BP Name
7845	TRANS GAS
5982	TRANS GAS
	TRANS GAS LIMITED

Active filters: BP No Name contains transgas [Clear All](#)

**STEP 6**  
Click on Business Party Name and then OK

**STEP 7**  
Enter Contact Name and Phone Number  
Enter Contract Number (use 🔍 to search if required)

Initiating Trader  
Initiating Trader  
TGAS

\*Initiating Trader BA  
50062

Initiating Trader Name  
TRANS GAS LIMITED

\*Contact Name  
SHELDON COOPER

\*Phone Number  
(306) 777-9900

\*Contract  
3747

Confirming Trader

Confirming Trader

\*Confirming Trader BA

Confirming Trader Name

Contact Name

Phone Number

Contract

**STEP 8**  
In the **Confirming Trader** section,  
Enter  
Confirming Trader BA (Business Party Number)

Initiate and Confirm Imbalance Trades for a Range of Days

TSP	TSP Prop	TSP Name
TGAS	100	TransGas Limited

\*Inb Trade ID: 0      \*Trade Start Date: 3/24/2016

\*Trd Qty Requested: 0      Imbalance Trade Direction:      Status: New

Initiate and Confirm Imbalance Trades for a Range of Days

TSP	TSP Prop	TSP Name
TGAS	100	TransGas Limited

\*Inb Trade ID: 247      Trade Start Date: 3/24/2016      Trade End Date:

Trd Qty Requested: 1,000      Imbalance Trade Direction: FROM INIT TRDR      Status: Pending

TransGas Limited - Date Range Imbalance Trade

Sheldon Coop... Scheduler 0 Alerts

RETRIEVE WITHDRAW NEW CANCEL

Initiate and Confirm Imbalance Trades for a Range of Days

COPY

TSP	TSP Prop	TSP Name
TGAS	100	TransGas Limited

\*Inb Trade ID: 245      Trade Start Date: 3/23/2015      To      Trade End Date: 4/30/2016

Trd Qty Requested: 1,000      Imbalance Trade Direction: FROM INIT TRDR      Status: Processed

**Initiating Trader**

Initiating Trader: STEN

Initiating Trader BA: 50024

Initiating Trader Name: Star Trek Enterprises

Contact Name: HOWARD WOLOWITZ

Phone Number: (555) 555-5555

Contract: 15985

**Confirming Trader**

Confirming Trader: COGS

Confirming Trader BA: 50019

Confirming Trader Name: Cooper Oil and Gas Company

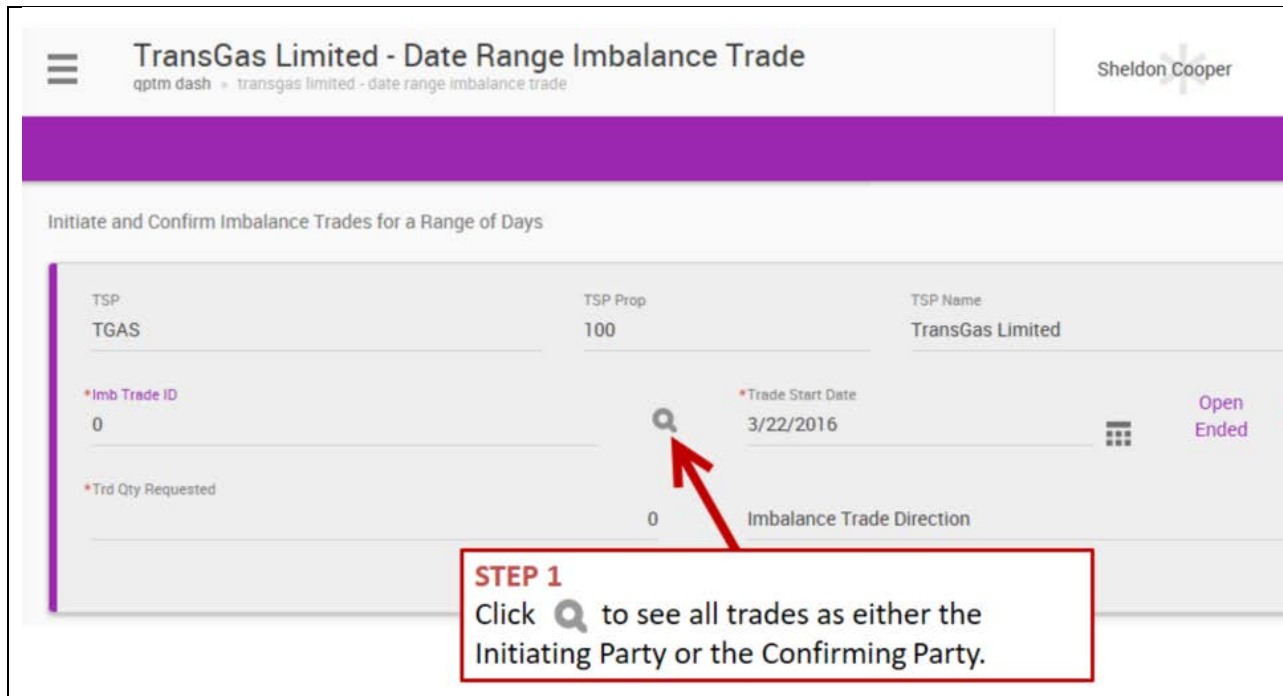
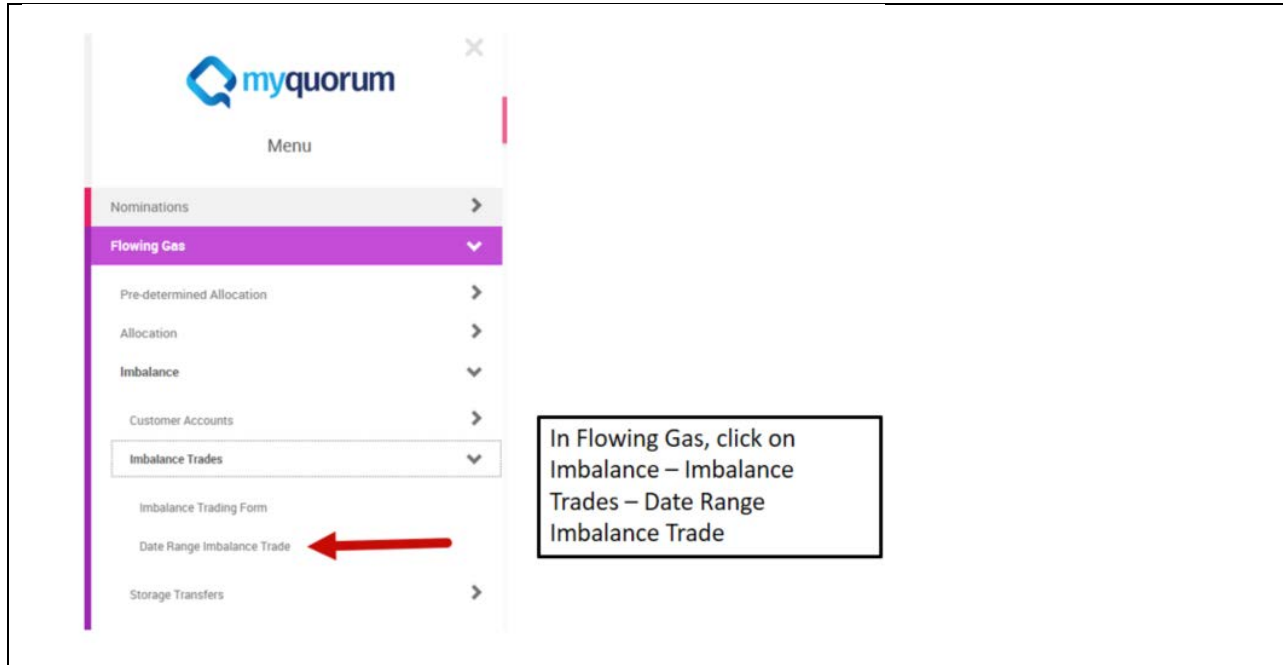
Contact Name: SHELDON COOPER

Phone Number: (444) 444-4444

Contract: 15984

**OPTIONAL**  
Initiating Trader Can Copy an Existing Trade and edit. – NOTE – Copy is adding not replacing the previous transaction.  
Click on the Menu and Copy. Edit trade details then Submit.

## Confirming Trader



Date Range Imbalance Trade ID

Viewing all rows.

Trade ID	Init Trdr K	Init Trdr	Init Trdr Prop	Init Trdr Name	Conf Trdr	Conf Trdr Prop	Conf Trdr Name	Trade Status
238	15985	STEN	50024	Star Trek Enterpr...	15984			
239	15986	SNIP	50026	Spock Nighttime...				
240	15986	SNIP	50026	Spock Nighttime...				
241	15986	SNIP	50026	Spock Nighttime...				
242	15985	STEN	50024	Star Trek Enterpr...	15984			
243	15984	COGS	50019	Cooper Oil and G...				
244	15984	COGS	50019	Cooper Oil and G...				
245	15984	COGS	50019	Cooper Oil and G...				

Trade

Show items with value that:

Contains

PEN

And

Contains

CLEAR SET

**NOTE**

Trade Statuses

**PRC** – Processed

**PEN** – Pending

**REJ** – Rejected

**STEP 2**

This screen keeps a history of all trades. Click on ▼ to search by status. Type in **PEN** and then click **SET**.

Date Range Imbalance Trade ID

Filter set. To refresh the data, click [Retrieve](#)

Trade ID	Init Trdr K	Init Trdr	Init Trdr Prop	Init Trdr Name	Conf Trdr K	Conf Trdr	Conf Trdr Prop	Conf Trdr Name	Trade Status
239	15986	SNIP	50026	Spock Nighttime...		COGS	50019	Cooper Oil and G...	PEN
240	15986	SNIP	50026	Spock Nighttime...		COGS	50019	Cooper Oil and G...	PEN
242	15985	STEN	50024	Star Trek Enterpr...	15984	COGS	50019	Cooper Oil and G...	PEN
243	15984	COGS	50019	Cooper Oil and G...		SNIP	50026	Spock Nighttime...	PEN
244	15984	COGS	50019	Cooper Oil and G...		SNIP	50026	Spock Nighttime...	PEN
245	15984	COGS	50019	Cooper Oil and G...		STEN	50024	Star Trek Enterpr...	PEN

**STEP 3**

Click on ▼ Conf Trdr. Type in your mnemonic (E.g. COGS) and click SET.

Conf Trdr

Show items with value that:

Contains

COGS

And

Contains

CLEAR SET

**NOTE**

After searching for all Pending Trades, you can then filter by Confirming Party to view trades that are waiting for you to Confirm.

Date Range Imbalance Trade ID

Filter set. To refresh the data, click [Retrieve](#)

Trade ID	Init Trdr K	Init Trdr	Init Trdr Prop	Init Trdr Name	Conf Trdr K	Conf Trdr	Conf Trdr Prop	Conf Trdr Name	Trade Status
239	15986	SNIP	50026	Spock Nighttime...		COGS	50019	Cooper Oil and G.	PEN
240	15986	SNIP	50026	Spock Nighttime...		COGS	50019	Cooper Oil and G.	PEN
242	15985	STEN	50024	Star Trek Enterpri...	15984	COGS	50019	Cooper Oil and G.	PEN

**STEP 4**  
It has now narrowed down which trades are waiting for you to accept. User will select each line and click OK to open the trade.

**NOTE**  
The trade does not indicate the effective gas day. A report that includes this information will be developed.

TransGas Limited - Date Range Imbalance Trade

optm dash - transgas limited - date range imbalance trade

Sheldon Coop... Scheduler 0 Alerts

RETREIVE ACCEPT REJECT NEW CANCEL

Initiate and Confirm Imbalance Trades for a Range of Days

TSP: TGAS, TSP Prop: 100, TSP Name: TransGas Limited

\*Trade ID: 239, Trade Start Date: 3/22/2016, Trade End Date: 3/22/2016

Trd Qty Requested: 1,500, Imbalance Trade Direction: FROM INIT TRDR, Status: Pending

**Initiating Trader**

Initiating Trader: SNIP

Initiating Trader BA: 50026

Initiating Trader Name: Spock Nighttime Industries Partnership

Contact Name:

**Confirming Trader**

Confirming Trader:

\*Confirming Trader BA:

Confirming Trader Name:

Contact Name:

Phone Number:

Contact:

**STEP 6**  
Enter confirming Trader phone number and TEP contract. Search for the Contract Number if required.

**STEP 5**  
Search for Confirming Business Party using

**STEP 7**  
Click ACCEPT



**TransGas Limited - Date Range Imbalance Trade**

Sheldon Coop... Scheduler 0 Alerts

RETRIEVE WITHDRAW NEW CANCEL

Initiate and Confirm Imbalance Trades for a Range of Days

TSP	TSP Price	TSP Name
TGAS	100	TransGas Limited

Trade ID	Trade Start Date	Trade End Date
239	3/22/2016	3/22/2016

Trd Qty Requested	Imbalance Trade Direction	Status
1,500	FROM NET TRD	Processed

**Initiating Trader**

Initiating Trader: SNIP

Initiating Trader BA: 50026

Initiating Trader Name: Spock Nighttime Industries Partnership

Contact Name: AMY FARRAH-FOWLER

Phone Number: (798) 987-9897

Contract: 15005

**Confirming Trader**

Confirming Trader: COGS

Confirming Trader BA: 50019

Confirming Trader Name: Cooper Oil and Gas Company

Contact Name: SHELDON COOPER

Phone Number: (306) 777-9805

Contract: 15084

After trade is accepted, the status will change to Processed.

After the trade is accepted, the option to withdraw can only be done by TransGas (with approval of both parties).

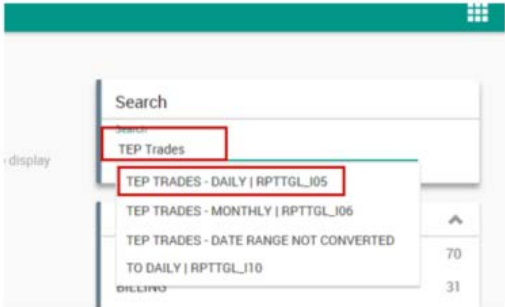
## TEP Trades - Daily Report

Menu

- Nominations >
- Flowing Gas >
- Invoicing >
- Capacity Release >
- Contracts >
- Reports ▾
- Reports ←
- Informational Postings >

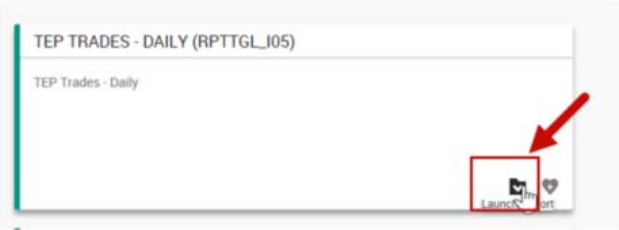
TransGas has developed a report which will list all pending and processed trades per gas day.

**STEP 1**  
Choose Reports.




**STEP 2**  
Under Search, type TEP Trades.

**STEP 3**  
Select TEP Trades – Daily .



**STEP 4**  
Click on to launch the report.



**STEP 5**  
Enter Start Date, End Date, Business Party and then click Execute.

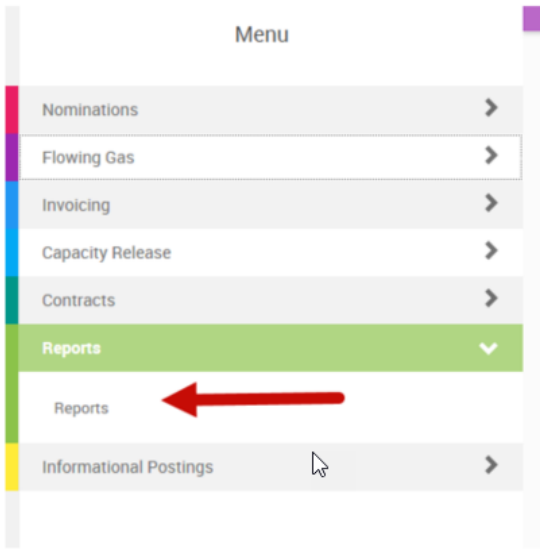
20-Aug-2018 13:44:28

**TEP Trades - Daily**

Gas Day: 28-Aug-2018 to 30-Aug-2018  
Business Party: DANA'S COFFE CO

Date	Date Range	Inbalance Trade ID	Effective Date	Effective Date To	Status	BP Number	BP Name	Business Party	TEP Transfer In	TEP Transfer Out	Net
28-Aug-2018	1111	123456	28-Aug-2018	28-Aug-2018	Processed	2502	JMS	JM MOCHA COFFEE	1,500	0	1,500
	1122	123456	28-Aug-2018	28-Aug-2018	Processed	2502	OLMC	OLD MCDONALDS COFFEE	0	(1,500)	(1,500)
	1124	123456	28-Aug-2018	28-Aug-2018	Processed	2520	TCUP	THIRD CUP COFFEE	1,500	0	1,500
									3,000	(1,500)	1,500
<b>TOTAL AMOUNT (\$/J)</b>									<b>3,000</b>	<b>(1,500)</b>	<b>1,500</b>

## TEP Trades – Monthly Report

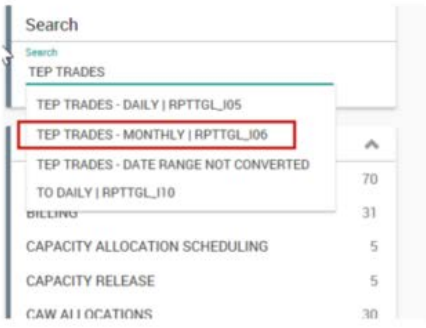


Menu

- Nominations >
- Flowing Gas >
- Invoicing >
- Capacity Release >
- Contracts >
- Reports** v
- Reports ←
- Informational Postings >

TEP Trades – Monthly will show a sum of all trades processed in a month per business party and direction (buys vs sells).

**STEP 1**  
Choose Reports.




Search

- TEP TRADES
- TEP TRADES - DAILY | RPTTGL\_I05
- TEP TRADES - MONTHLY | RPTTGL\_I06**
- TEP TRADES - DATE RANGE NOT CONVERTED TO DAILY | RPTTGL\_I10 70
- BILLING 31
- CAPACITY ALLOCATION SCHEDULING 5
- CAPACITY RELEASE 5
- CAW ALLOCATIONS 30


**STEP 2**  
Under Search, type TEP Trades.

**STEP 3**  
Select TEP Trades – Monthly.



TEP TRADES - MONTHLY (RPTTGL\_I06)

TEP Trades - Monthly

**STEP 4**  
Click on  to launch the report.

**STEP 5**  
Enter Production Month and Business Party and then click Execute.

26-Aug-2018 14:58:48

**TEP Trades - Monthly**  
Production Month: 8/1/2018  
Business Party: DANA B'S COFFEE CO

Transfers In		Energy Transferred (GJh)
BP_NO	BP_Name	
25502	OLD MCDONALDS COFFEE	3,000
25102	JIM MOCHA COFFEE	3,000
<b>Total Transfers In</b>		<b>6,000</b>

Transfers Out		Energy Transferred (GJh)
BP_NO	BP_Name	
25200	THIRD CUP COFFEE	-5,000
		-3,000
<b>Total Transfers Out</b>		<b>-8,000</b>
<b>Total Transfers</b>		<b>-2,000</b>

## Support Contacts

### Customer Service Administrators

- Email: [Transport@transgas.com](mailto:Transport@transgas.com) (nominations , invoices, allocations)
- Email: [tglcontracting@transgas.com](mailto:tglcontracting@transgas.com) (contracts)
- Phone: 306-777-9900